

PEQUANNOCK, LINCOLN PARK AND FAIRFIELD SEWERAGE AUTHORITY
June 12, 2013 **6:00 pm** **REGULAR MEETING**

The Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority was held on Wednesday, June 12, 2013 at 6:00 p.m. in the evening, in its Administration Building, Lincoln Boulevard, Lincoln Park, New Jersey. Chairman Schmidt called the meeting to order at 6:00 p.m.

ROLL CALL:

On roll call, the members present were: Raymond Verdonik, Robert Voorman, Raymond Kerwin, James Wild, Anthony Campisi, Jerry Notte, Arthur Schmidt

ABSENT: Richard Phelan (excused)

Also Present:

Johnson & Conway: John Napolitano
Hatch Mott MacDonald: John Scheri
TBSA: Robert N. Bongiovanni
Michael E. Solla
Dale Allen

OPEN MEETING STATEMENT:

The following statement was read:

Adequate notice of this meeting, has been provided in accordance with the Open Public Meetings Act by filing written notice and agenda with the Authority Secretary and Municipal Clerks of the Borough of Lincoln Park, and the Townships of Fairfield and Pequannock and the Pequannock River Basin Regional Sewerage Authority, by having said notice and agenda posted on the public bulletin boards in the respective municipal buildings and by mailing said notice and agenda to the following official newspapers:

THE CALDWELL PROGRESS
NORTH JERSEY NEWSPAPERS (RECORD & HERALD)
THE SUBURBAN TRENDS

MINUTES APPROVAL:

On motion by Mr. Voorman, seconded by Mr. Wild, the Minutes of the Meeting of June 12, 2013, were approved by the following vote:

VOTED AYE: VOORMAN, WILD, VERDONIK, KERWIN, CAMPISI, NOTTE, SCHMIDT

ABSENT: PHELAN

REPORTS OF COMMITTEES:

FINANCE:

Mr. Voorman presented the Treasurer's Report for the month of June (copy attached), along with the vouchers and the monthly financial reports for Hatch Mott MacDonald and Johnson and Conway.

PURCHASING & PERSONNEL:

Chairman Schmidt presented the Personnel Actions for June. On motion by Mr. Kerwin, seconded by Mr. Wild the Personnel Actions were approved by the following vote:

VOTED AYE: KERWIN, WILD, VERDONIK, VOORMAN, CAMPISI, NOTTE, SCHMIDT

ABSENT: PHELAN

PLANT OPERATIONS:

Mr. Kerwin noted the Operating Report on the table.

PLANNING & EXPANSION:

Discussion was held until later in the meeting.

CONSTRUCTION:

Mr. Verdonik stated that the project report list is on the table. He brought the members up to date on all projects. Mike Solla discussed the Tilcon Paving Project.

INSURANCE AND LEGISLATIVE REVIEW:

Mr. Wild had nothing to report.

LEGAL & PUBLIC RELATIONS:

Mr. Campisi had nothing to report.

EXECUTIVE DIRECTOR'S REPORT:

1. Discharge Permit and Related Items

No changes in status.

2. Early Redemption of 2003 Bonds

By email on June 5, Bob Beinfield provided a timeline of events which will serve as our schedule to proceed on this action. A meeting with Bob Beinfield and Paul Cuva has been scheduled for Tuesday, June 25th at TBSA.

3. Arbitrage Report

Hawkins, Delafield & Wood has completed and submitted the required report on our Series 2003 Bonds. Given the status of available yields on investments, it is no surprise that our yield rebate/restriction is negative. The Series 2003 Bonds are the only bonds that require arbitrage compliance reporting.

ASSISTANT EXECUTIVE DIRECTOR'S REPORT:

1. WEA Conference

Very informative conference; Leo Menna received the Robert Rowe Award for Laboratory Analyst Excellence at the President's Award Luncheon.

2. SUPER STORM SANDY

Update on expenses and claims was discussed and an outline provided by Mike Solla was reviewed.

ENGINEER'S REPORT:

Mr. John Scheri, of HMM distributed copies of the monthly Engineers Report and brought the members up-to-date on all on-going projects. A discussion followed.

UNFINISHED BUSINESS:

None

NEW BUSINESS: Offsite Sludge Disposal (Ref. May 31, 2013 TBSA Memo)

Mr. Bongiovanni discussed the Planning and Expansion Committee meeting and referred back to his May 31st memo on this subject and the March 2013 Black and Veatch (B&V) Report entitled: "TBSA USEPA Sewage Incinerator Rule Compliance and Alternative Sludge Disposal Options Cost Evaluation".

The future plans for the Authority were discussed in detail and a motion was made by Mr. Notte, seconded by Mr. Campisi to accept the results of the B&V Report and the recommendations presented in Mr. Bongiovanni's May 31st memo. The motion was approved by the following vote:

VOTED AYE: NOTTE, CAMPISI, VERDONIK, VOORMAN, KERWIN, WILD, SCHMIDT
ABSENT: PHELAN

CORRESPONDENCE:

All members received copies of the correspondence prior to the meeting. The correspondence was reviewed and discussed and is on file with the Authority Secretary.

PUBLIC DISCUSSION:

None

RESOLUTIONS:

On motion by Mr. Voorman, seconded by Mr. Wild, Resolution #13-045 Operating Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: VOORMAN, WILD, VERDONIK, KERWIN, CAMPISI, NOTTE, SCHMIDT
ABSENT: PHELAN

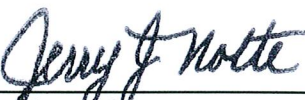
On motion by Mr. Verdonik, seconded by Mr. Notte, Resolution #13-046 Construction Vouchers Approval was approved by the following vote (copy attached):

VOTED AYE: VERDONIK, NOTTE, VOORMAN, KERWIN, WILD, CAMPISI, SCHMIDT
ABSENT: PHELAN

On motion by Mr. Verdonik, seconded by Mr. Notte and all in favor, Resolution #13-047 Closed Session was approved.

The public portion of the meeting was adjourned at 6:39 p.m. to go into Closed Session. The meeting was reconvened to the public at 6:55 p.m.

On motion by Mr. Phelan, seconded by Mr. Notte and All in Favor and there being no further business to come before the Authority, the meeting was adjourned at 6:56 p.m.



Jerry J. Notte, Secretary
Dated: June 12, 2013



Dale Allen, Recording Secretary

PEQUANNOCK, LINCOLN PARK AND
FAIRFIELD SEWERAGE AUTHORITY

TREASURER'S REPORT

Board Meeting of 6/12/13

Period Ending May 31, 2013

**OPERATIONS AND ADMINISTRATION
ACCOUNT BALANCES:**

Operating Checking Account		\$127,652.20
Payroll Checking Account		\$205,961.06
Revenue Account - Trustee	\$5,491,600.72	
NJ Cash Mgm't Fund - Revenue	<u>\$2,612,587.30</u>	
Subtotal:	\$8,104,188.02	\$8,104,188.02
Total End of Month Balance:		<u>\$8,437,801.28</u>

EXPENDITURES THIS MONTH:

Operating Account - bills, benefits, etc.	\$559,068.13	*
Payroll Account - taxes	\$51,980.10	**
-salaries & wages (net)	\$106,009.76	**
Total Expenditures for: June 2013	<u>\$717,057.99</u>	

* Amount shown has not been deducted from above account balances.

** Amount shown has been deducted from above account balances.

TRUSTEE ACCOUNTS

ACCOUNT BALANCES:


	<u>INVESTMENTS</u>	<u>CASH</u>	<u>TOTAL</u>
General:	\$276,812.69	\$0.00	\$276,812.69
Bond Service:	\$113,065.63	\$0.00	\$113,065.63
Bond Reserve:	\$1,740,567.75	\$0.00	\$1,740,567.75
Bond Renewal & Replacement - Bank:	\$618,284.91	\$0.00	\$618,284.91
- NJCMF:	\$1,679,048.13	\$0.00	\$1,679,048.13
Construction Improvements	\$1,510,264.63	\$0.00	\$1,510,264.63
Total End of Month Balance:			<u>\$5,938,043.74</u>

GRAND TOTAL: \$14,375,845.02

EXPENDITURES THIS MONTH:

Construction Improvements	\$8,500.00
Total Expenditures for June 2013:	<u>\$8,500.00</u>

* Amount shown has not been deducted from above account balances.


Robert A. Voorman, Treasurer


Dale Allen, Secretary to the Board

The Pequannock, Lincoln Park & Fairfield Sewerage Authority

Date: June 12, 2013

Personnel Actions:

	<u>Increase</u>	<u>Rate</u>	<u>Effective</u>
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Anniversary:

Richard Eickhoff	Employed: 18.8 years	2.5%	6/17/2013
Lead Shift Operator	-- 8.99 years		

OPERATING

RESOLUTION # 13-045

BE IT RESOLVED, by The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof be approved for payment and that after Voucher #14419 through #14518 have been approved by the Chairman or the Treasurer, the Treasurer shall issue warrants in payment thereof, when there are sufficient funds available to meet them.

Payee	Ck #	Vou. #	Ck. Am't	Description	Acc't #
A.W. Chesteron Co.		14419	2,544.90	Gaskets/Rebuild Kit/Effluent Pump#1	a51.31
Accurate Pest Control, Inc.		14420	89.17	Pest Control/May'13	a51.41
ADP, Inc (Louisville)		14421	363.59	Payroll Processing Chrg	a31.38
Advanced Disposal		14422	1,125.71	Service/Apr'13	a51.51
AGL Welding Supply Co.,Inc.		14423	145.67	Oxygen/Acetylene Tanks	a51.31
Air Liquide America Specialty Gases		14424	358.70	Rental (4/30)/Carbon Mono/Oxygen/Nitrogen	a51.31s
American Express		14425	1,180.74	Business Expenses	a31.21
American Wear		14426	350.04	Uniforms	a51.43
Aqua Pro-Tech Laboratories		14427	2,345.00	Lab Samples/Chem Anal/Rec'd 4/25 (IPP)	a51.65
BioTriad Environmental, Inc.		14428	4,149.00	VaporScent/Odor Control	a51.21
Black & Veatch Corporation		14429	8,455.70	Sludge Incinerator Compliance Evaluation	a51.63
Cablevision		14430	109.90	Internet Service 5/16-6/15/13	a31.35
Chavond-Barry Engineering Corp.		14431	3,342.92	Quarterly EER Reports	a51.63
Coyne Chemical Co.		14432	31,737.26	Polymer	a51.24
CP Engineers, LLC		14433	6,640.00	Soil Bioremed Proj-Apr&May/SA GM Mon Rep	a51.63
Cummins Power Systems, LLC		14434	4,531.23	Rpr/Block Heater/CPS	a51.32
David Weber Oil Company		14435	1,067.80	Oil/Shop Supplies	a51.34
Electronic Drives and Controls		14436	9,264.85	New Replacement Drive/SPS Pump#1	a61.10
Engineered Solutions Corp.		14437	5,125.00	Comp Supp/Operations	a51.52
Engineered Solutions Corp.			1,360.00	Inst TS/Engrg	a51.56
Engineered Solutions Corp.			3,437.50	Inc #1 Upgrade	a61.21
Express Employment Professionals	14438		4,618.77	PO 4948/Temp Employee/J. Hardwick/May	a11.00
Fairfield Maintenance Inc.	14439		520.00	Monthly UST Inspections/Apr	a51.65
FedEx	14440		67.37	Postage	a31.34
Finch Fuel Oil Co. Inc.	14441		16,206.44	Fuel Oil/Plant (5/16)	a51.13
Fisher Scientific	14442		1,981.61	Lab Supplies	a51.42
Grainger, Inc.	14443		1,203.90	Conf Rm/Lighting/Plant Supplies	a51.31
Grainger, Inc.			56.85	Grease/PM Lube	a51.34
Grainger, Inc.			103.11	Bench Brushes/Dust Pans/Bug Killer	a51.41
Grainger, Inc.			1,569.72	Safety Supplies/Operations	a51.44
Hatch Mott MacDonald	14444		1,550.00	Gen'l Consulting/Apr'13	a51.53
Hatch Mott MacDonald	14445		3,687.95	IPP Services/May'13	a51.53
Hatch Mott MacDonald	14446		6,488.30	TBSA Bar Screen Stud	a51.53
Hawkins, Delafield & Wood	14447		4,000.00	PO 4955/Arbitrage Comp/Bond Series 2003	a51.68
Highlands Industrial Turbine Service	14448		4,752.92	PO 4925/Change Out Starter/Rep Air Shr Seal	a61.10
Industrial Instrumentation Solutions	14449		1,122.30	Qtrly Inspection/Flowmeters 4/16/13	a51.56
J.P. Mascaro & Sons	14450		800.00	Annual Lab Analysis/Grit & Screenings	a51.65
JCI Jones Chemicals, Inc.	14451		2,510.75	Sodium Hypochlorite	a51.23
Jersey Central Power&Light	14452		18,320.08	Plant	a51.11
Jersey Central Power&Light			1,692.40	Pump Stations	a51.12
Johnson & Conway, LLP	14453		4,668.52	Ser/Genl & Retainer/May'13	a51.58
Mailboxes & Packaging Plus	14454		41.58	UPS Shipping	a31.34
Maraziti, Falcon & Healey,L.L.P.	14455		2,376.00	Air Issues - Apr'13	a51.68
Maraziti, Falcon & Healey,L.L.P.	14456		2,464.00	TMDL Appeal - Apr'13	a51.68
Maraziti, Falcon & Healey,L.L.P.	14457		2,333.00	Air Issues - May13	a51.68
Maraziti, Falcon & Healey,L.L.P.	14458		7,744.00	TMDL Appeal - May'13	a51.68

McMaster-Carr Supply Co.	14459	775.73	Pails/Funnels/Man Trolley/Shop Supplies	a51.31
McMaster-Carr Supply Co.		42.42	Pts/Polymer	a51.31s
McMaster-Carr Supply Co.		205.26	Anti-Seize Lubricant	a51.34
McMaster-Carr Supply Co.		10.72	Nylon Pipe Fittings/Lab	a51.42
Nasco	14460	386.35	Pts/Sludge Judges	a51.31
Nestle Pure Life	14461	334.65	Water/Apr'13	a51.14
New Jersey Manufacturers Ins. Co.	14462	8,370.00	W.Comp/Pym't #6 of 11	a51.48
NJDEP/Air Quality Permit Prog	14463	2,640.00	SPS/DPS/JPS/AirQualityPermRen ('13-'18)	a51.62
NJDEP/NJPDES Permit	14464	35,825.78	Envir Reg: DST/DGW/DSW	a51.62
North Jersey Media Group Inc	14465	164.54	PubNotice/Bid Reactor Sand/Sum of Syn	a31.32
One Call Concepts	14466	74.32	One Call Messages/Apr'13	a51.62
Pitney Bowes/Res Acct/Postage	14467	600.00	Postage for Meter	a31.34
PolyPro Services	14468	2,340.06	PO 4950/Consulting Ser/Polymer Testing	a51.53
Power Place	14469	2,396.02	Var Pts/Tractor/Lawn&Garden/Mower/Ch Saw	a51.54
PPL EnergyPlus	14470	52,416.62	Plant/40004	a51.11
PPL EnergyPlus		6,417.84	Pump Stations	a51.12
Precision Electric Motor Works, Inc	14471	3,966.00	PO 4926/Rpr/Low Pump#2/JPS	a51.32
Precision Electric Motor Works, Inc		550.00	Emerg Srv/Blower/Ince#1	a51.32s
PSE&G	14472	256.90	PS/Jane Rd.	a51.12
PSE&G	14473	828.33	PS/Fairfield Rd.	a51.12
PSE&G	14474	1,250.94	PS/Glenroy Rd.	a51.12
Quality Controls, Inc.	14475	1,080.67	Valve Parts/Inc #1	a51.31s
Quality Controls, Inc.		600.00	Labor/Valve Parts/Inc#1	a51.33s
Quench USA	14476	498.75	Contract 4/1-6/30/13 Lunchroom & Admin	a51.14
R & R Pump & Control Services	14477	474.56	Pts/1st Aerator Rpr	a51.31
R & R Pump & Control Services		511.50	Ser/SPS Pump#1	a51.32
Recchia Landscaping, Inc	14478	340.00	Rpr/Lawn Area Damaged by Truck	a51.54
Recchia Landscaping, Inc	14479	3,166.26	PO 4940/1st Pym't/Lawn Mainenance/Apr'13	a51.54
Recchia Landscaping, Inc	14480	2,250.00	PO 4949/Remove/Spray Weeds, Install Mulch	a51.54
Royal Communications Inc.	14481	1,662.25	Portable Radios/Accessories	a31.31
Schwing Bioset, Inc.	14482	2,580.06	Pts/Schwing Pump	a51.31s
Schwing Bioset, Inc.	14483	3,423.56	PO 4954/Pipeline Pressure Setup	a51.31s
Semel's Embroidery, Inc.	14484	883.80	Shirts/Employees&BdMembers	a51.43
Sherwin Williams	14485	177.50	Paint Supplies/DPS	a51.35
Spectraserv, Inc.	14486	21,811.04	Sludge Cake Pumping/Pym't #3	a61.20
State of NJ/Pensions & Benefits	14487	2,019.21	Dental Insurance	a21.12
State of NJ/Pensions & Benefits	14488	43,367.53	Health Benefits	a21.12
State of NJ/Dept of Labor	14489	4,277.00	Reimbursement for NJ Unemployment	a3102
TBSA/Donna Peteja	14490	530.39	Exp/NJWEA Conference	a31.21
TBSA/Ernest DeGraw	14491	959.13	Exp/NJWEA Conference	a31.21
TBSA/Joseph Gibson	14492	197.32	Exp/NJWEA Conference	a31.21
TBSA/Kimberly Marquez	14493	410.58	Exp/NJWEA Conference	a31.21
TBSA/Leonardo Menna	14494	425.55	Exp/WEA Conference	a31.21
TBSA/Michael E. Solla	14495	1,140.77	Exp/Lunch/NJWEA Conference	a31.21
TBSA/Michael E. Solla		98.08	Cell Phone/Apr'13	a31.35
TBSA/Nicholas Stein	14496	229.22	Exp/NJWEA Conference/AC	a31.21
TBSA/Patrick Tuohey	14497	926.76	Exp/NJWEA Conference	a31.21
TBSA/Petty Cash	14498	263.97	Reimburse (5/6-6/4/13)	a31.36
TBSA/Richard Walter	14499	394.50	Exp/NJWEA Conference/AC	a31.21
TBSA/Robert N. Bongiovanni	14500	225.73	Cell Phone 4/15-6/15	a31.35
TD Bank	14501	135.82	Service Charge/April	a31.11
The Progress	14502	47.95	Award & Affidavit/HMM	a31.32
Tilcon New York Inc.	14503	10,216.00	PO 4933/Repair & Add Concrete Curb	a61.10
Tilcon New York Inc.	14504	112,611.99	Repair Roads & Parking Lot	a61.10
TRI-DIM Filter Corp.	14505	327.75	Filters/H&V PM	a51.31
Trimboli & Prusinowski	14506	647.50	Professional Svcs 4/29/13 - 5/23/13	a51.58
True Value Hardware	14507	8.16	Picture Hangers/Marking Crayon	a51.31
True Value Hardware		16.77	Marking Paint	a51.35
True Value Hardware		25.98	Weed Killer	a51.41

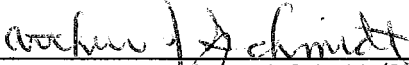
United Rentals	14508	807.01	Rental/Skid Steers	a51.38
United Rentals		672.07	Rpr & Safety Inspection/Manlift	a51.44
USALCO Baltimore Plant, LLC	14509	9,304.81	Polyaluminum Chloride	a51.25
VanGuard Cleaning Systems	14510	323.00	Cleaning Service/Jun'13	a51.41
Verizon	14511	563.56	Telephone 5/13	a31.35
Verizon		1,841.88	Lease Lines 5/13	a31.37
W. B. Mason Co., Inc.	14512	462.24	Office Supplies	a31.33
W. B. Mason Co., Inc.		39.32	Mini Drives 4GB/8GB	a51.52
Wallington Plumbing&Heating Supply	14513	72.70	Shop Supplies	a51.31
Water Works Supply Co.Inc.	14514	619.00	Pts/Scrubber Line Rpr/Inc#1	a51.31s
Wayne Electrical Supply Company	14515	1,670.42	Shop Supplies/Plant Lighting/Flood Lights/CPS	a51.31
Wayne Electrical Supply Company		483.83	Pts/UPS/Inc Control Rm/Low Inc Control Rm	a51.52
Willis of New Jersey, Inc.	14516	24,243.00	Renew/Spec.Multi Peril w/Auto Pym't#3	a51.48
Wizard Printing	14517	83.25	Letterhead	a31.33
Zee Medical, Inc.	14518	461.70	Re-Stock 1st Aid Kits	a51.44

TOTAL 2013 BUDGET

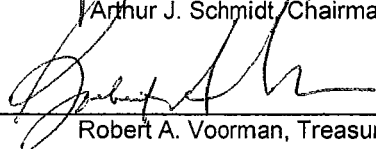
559,068.13

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on June 12, 2013.


Dated: June 12, 2013



 Arthur J. Schmidt, Chairman



 Robert A. Voorman, Treasurer



 Dale Allen, Recording Secretary

CONSTRUCTION FUND


RESOLUTION # 13-046

BE IT RESOLVED, By The Pequannock, Lincoln Park and Fairfield Sewerage Authority that the bills on the list annexed hereto and made a part hereof, be approved for payment, and that after Vouchers #0624 through #0624 have been approved by the Chairman or the Treasurer, the Treasurer shall issue Warrants in payment thereof, when there are sufficient funds available to meet them.

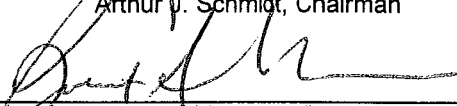
Payee	Ck#	Vou. #	Ck. Am't	Description	Acc't #
Engineered Solutions Corp.		0624	8,500.00	UV Interface/SCADA Servers 2012	a83.42
TOTAL 2013 BUDGET			8,500.00		

IT IS HEREBY CERTIFIED, this is a true and correct copy of a Resolution adopted on Roll Call at a Regular Meeting of the Pequannock, Lincoln Park and Fairfield Sewerage Authority held on June 12, 2013.

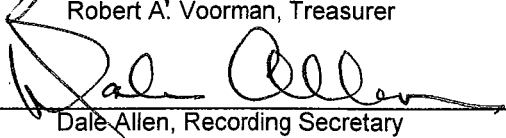
Dated: June 12, 2013



 Arthur J. Schmidt, Chairman



 Robert A. Voorman, Treasurer



 Dale Allen, Recording Secretary